

Retooling Grant Pilot Agreement for Compromise Arrears in Return for On-Time Support (CAROTS)¹

For the duration of the CAROTS pilot, the Friend of the Court and the Pilot Lead agree that:²

1. FOC pilot staff will:
 - a. Follow all CAROTS policy issued by the Office of Child Support (OCS). This includes the use of forms, templates or other tools associated with the policy, as well as additional tools, forms, and worksheets developed or modified during the pilot;
 - b. Recruit non-custodial parents (NCPs) into the CAROTS pilot;
 - c. Provide feedback to the Pilot Lead about the successes and challenges of the pilot, pilot policy, and protocols;
 - d. Work closely with NCPs who have signed the CAROTS agreement for the duration of their participation;
 - e. Work to retain the NCPs' participation and assist the NCPs in successfully completing CAROTS; and
 - f. Record interventions taken. These may include:
 - 1) Proactively monitoring the NCPs' monthly payments;
 - 2) Providing timely payment reminders via the NCPs' preferred communication method;
 - 3) Providing positive feedback to NCPs who make timely payments;
 - 4) Meeting with NCPs and other case members to ensure cooperation and to enhance communication;
 - 5) Referring NCPs to community service organizations for skill development, education, job training, etc.; and
 - 6) Following up with community service organizations to ensure NCPs' compliance or engagement.
2. The Pilot Lead will organize and share FOC staff feedback and CAROTS progress with OCS; and
3. The Pilot Lead and FOC staff will participate in pilot meetings, teleconferences, interviews or focus groups as requested by the Pilot Lead, OCS or University of Michigan School of Social Work pilot staff.

OCS staff will support the CAROTS pilot effort by:

1. Responding timely to concerns or problems identified by the Pilot Lead;
2. Keeping documents updated as changes are needed;
3. Publishing pilot documents or procedures on the mi-support Retooling Grant web page;
4. Scheduling teleconferences and meetings for pilot discussions and status updates; and
5. Monitoring the implementation of the pilot.

Friend of the Court

Date

Pilot Lead

Date

Jan Merkle, OCS Retooling Grant Coordinator

Date

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² Participation in CAROTS is supplemental to the Cooperative Reimbursement Program (CRP) contract requirements. CRP requirements still apply.