



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

**IV-D MEMORANDUM 2022-010**

**TO:** All Friend of the Court (FOC) Staff  
All Prosecuting Attorney (PA) Staff  
All Office of Child Support (OCS) Staff

**FROM:** Erin P. Frisch, Director  
Office of Child Support

**DATE:** July 11, 2022

**SUBJECT:** Revised *Interstate Notice of Lien* (FEN060)

**ACTION DUE:** None

**POLICY EFFECTIVE DATE:** Upon receipt

**PURPOSE:**

This IV-D Memorandum announces updates to the *Interstate Notice of Lien* (FEN060). The federal Office of Child Support Enforcement (OCSE) announced revisions to the *Interstate Notice of Lien* on August 25, 2021.<sup>1</sup> Updates made to the FEN060 will ensure that the OCS form matches the federal form. The revised FEN060 will be implemented in the Michigan Child Support Enforcement System (MiCSES) with the Child Support 22.2.1 Release on July 15, 2022.

**DISCUSSION:**

The FEN060 is used during the administrative lien and levy process to notify financial institutions and IV-D programs in other states that a lien has been placed on a non-custodial parent’s (NCP’s) assets.<sup>2</sup> In this revision of the FEN060, OCS has made minor changes to the formatting and text. Existing functionality to generate the FEN060 will not change. Instructions to complete the FEN060 are not included in MiCSES but can be accessed from OCSE’s website.<sup>3</sup>

**UPDATE(S):**

Manual

Form(s)

<sup>1</sup> Ref: [OCSE Action Transmittal \(AT\)-21-03, Administrative Subpoena and Notice of Lien Forms – Expire June 30, 2024.](#)

<sup>2</sup> Ref: [Section 6.27, “Liens – FIDM/MSFIDM,” of the Michigan IV-D Child Support Manual](#) for information on using the FEN060.

<sup>3</sup> Ref: OCSE AT-21-03 to access the instructions for the FEN060.

## Revisions to the FEN060

- The expiration date on the form has been updated from 07/31/2021 to 06/30/2024.
- The form number (OMB# 0970 – 0152) and the expiration date have been removed from the footer on Page 1 and added to the upper-right corner of each page.
- Other revisions include minor changes to punctuation and spacing to make the FEN060 match the federal form.

## Addition of Text Regarding the Paperwork Reduction Act of 1995

Below the *Barcode* box on Page 1, the following text has been added:

**The Paperwork Reduction Act of 1995 (Pub. L. 104-13): STATEMENT OF PUBLIC BURDEN:** The purpose of this information collection is to provide uniformity and standardization in the transmission of interstate liens. Public reporting burden for this collection of information is estimated to average .50 hours per form, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This collection of information is required for interstate cases (section 454(9)(E) of the Social Security Act). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0152 and the expiration date is 06/30/2024. If you have any comments on this collection of information, please contact OCSE by email at [OCSE.DPT@acf.hhs.gov](mailto:OCSE.DPT@acf.hhs.gov).

### NECESSARY ACTION:

Retain this IV-D Memorandum until further notice. The updated FEN060 (Rev. 07/22) replaces the previous version of the FEN060 (Rev. 05/20), which was published with IV-D Memorandum 2020-012.

### REVIEW PARTICIPANTS:

Enforcement Work Improvement Team  
Program Leadership Group

### CONTACT PERSON:

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**CC:**

None

**SUPPORTING REFERENCES:**

Federal  
OCSE AT-21-03

State  
None

**ATTACHMENT:**

FEN060: *Interstate Notice of Lien*

**EPF/AC**