

Sample Notification



IV-D Notification

9/22/2022

Action Required



To: FOC Staff
Cc: IV-D Staff
From: Office of Child Support
Subject: FOC Action Required: LEIN reconciliation reports due

Attention Bench Warrant Staff

The LEIN reconciliation report is available. The current validation month due date to complete validation and the LEIN add/cancellation cutoff dates are located on the LVAL – LEIN Validation screen.

Action Needed:

1. Go to the LVAL screen to generate the LEIN reconciliation report.
2. Make a note of the validation due date. NOTE: If the deadline falls on a weekend or holiday, the validation must be completed by 5 p.m. on the last business day prior to the LEIN due date.
3. After working the LEIN reconciliation report and taking any necessary actions, return to the LVAL screen to validate the warrants. NOTE: It is recommended that you return to the LVAL screen the next day to confirm the validation was submitted. If it has not been accepted by the same time the next day, and the deadline hasn't passed, resubmit the validation. If a delay in acceptance of the validation creates a danger of missing the deadline, contact the Child Support Help Desk to request assistance.

NOTE: Although some counties receive notifications directly from LEIN, validation of MiCSES-issued child support bench warrants **must** occur by the due date displayed on the LVAL screen rather than the date given by the LEIN representative. Validations past the LVAL screen's Validation Due Dt, or the last business day before that date if it falls on a weekend or holiday, will not be transmitted to LEIN.



Do not reply to this email.

If you have any questions, contact the Child Support Help Desk:

By phone: 855-344-0500

By email: MDHHS-ChildSupportHelpDesk@michigan.gov

By web: [Help Desk Portal](#)