



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ELIZABETH HERTEL
DIRECTOR

IV-D MEMORANDUM 2025-021

TO: All IV-D Staff*
FROM: Monica S. Bowman, Interim Director
Office of Child Support (OCS)
DATE: November 10, 2025

UPDATE(S):	
<input type="checkbox"/>	Manual
<input checked="" type="checkbox"/>	Form(s)

SUBJECT: Revisions to the *Notice of Support Review* (RNMRVWNOT) and the *Support Review Request* (RNMSUPPRVWREQ)

ACTION DUE: None

POLICY EFFECTIVE DATE: Upon receipt

PURPOSE:

This IV-D Memorandum announces updates to the *Notice of Support Review* (RNMRVWNOT) and the *Support Review Request* (RNMSUPPRVWREQ). These updates will be made in the Michigan Child Support Enforcement System (MiCSES) with the Child Support 25.3.2 Release on November 14, 2025.

DISCUSSION:

Updates to the RNMRVWNOT

MiCSES sends the RNMRVWNOT to inform the parties on a child support case that the Friend of the Court (FOC) has started reviewing their order. The notice is generated when it is time to conduct a mandatory three-year review,¹ or when a IV-D worker indicates in MiCSES that a party on the order has requested a review.

The RNMRVWNOT includes the Friend of the Court Case Questionnaire. Existing language on the RNMRVWNOT states that parties do not need to complete the income information on the questionnaire if they submit recent tax returns and paycheck stubs. Parties often misinterpret this to mean they can skip the questionnaire entirely if they

¹ Ref: 42 United States Code (USC) 666(a)(10). MiCSES automatically begins the review and modification process for public assistance cases.

provide recent tax returns and pay stubs. However, the FOC needs parties to complete the questionnaire because it collects more than income information. It also collects:

- Medical, educational, and health insurance information;
- Childcare information;
- Any information about the parties that would be useful to the court in making a support recommendation (e.g., education, disability, or work history); and
- Information regarding the other parent in the case (if known).

Therefore, FOC staff have asked OCS to remove the following sentence from the RNMRVWNOT: “If you give us your recent tax returns and paycheck stubs, you do not need to fill out the income information in the enclosed form.” OCS will remove this language with the Child Support 25.3.2 Release.

Updates to the RNMSUPPRVWREQ

IV-D staff send the RNMSUPPRVWREQ when a party requests a support review, but the order is not eligible for review. The RNMSUPPRVWREQ states that a support review was requested, but the FOC will not conduct a review at this time. It also provides a date when the case will next be eligible for review. Some parties receiving the notice are confused by this “eligible for review” date and believe support cannot be modified until after that date.

With the Child Support 25.3.2 Release, OCS will remove the “eligible for review” date and explain that it has been less than 36 months since the party last requested a review on the case. OCS will also add language to clarify when parties can request a review. A party may request a review:

- Every 36 months for any reason;² or
- Before the end of the 36 months if there are reasonable grounds for review, such as a significant change in circumstances.

Finally, OCS will add language explaining that a party always has the option of filing a motion with the circuit court to modify support.

NECESSARY ACTION:

Retain this IV-D Memorandum until further notice.

REVIEW PARTICIPANTS:

Enforcement Work Improvement Team
Friend of the Court Forms Committee

² Ref: 45 Code of Federal Regulations (CFR) 303.8(e) for more information about review and modification timeframes.

Program Leadership Group

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None

SUPPORTING REFERENCES:

Federal
45 CFR 303.8(e)
42 USC 666(a)(10)

State
None

ATTACHMENTS:

RNMRVWNOT: *Notice of Support Review*

RNMSUPPRVWREQ: *Support Review Request*

MSB/CJF

* Ref: the [Michigan IV-D Child Support Manual Introduction and Table of Contents](#) for a definition of IV-D staff.