

**STATE OF MICHIGAN  
6<sup>TH</sup> JUDICIAL CIRCUIT**

**JOHN DOE**  
Plaintiff,

v.

**Office of Child Support**  
Defendant.

\_\_\_\_\_ /

John Smith  
Plaintiff attorney  
Attorney address  
Attorney telephone  
P57250

Mary Jones  
Defendant attorney  
Attorney address  
Attorney telephone  
P24356

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**Plaintiff's First Request for Documents and Things**

Enclosed please find Plaintiff's first request for documents and things. The items listed below must be provided to Plaintiff within 28 days of receipt. Defendant has a continuing duty to supplement documents if new information becomes available.

1. Please provide any and all policies or procedures dealing with the function of the Michigan State Disbursement Unit.
2. Please provide copies of all receipts generated by the Michigan State Disbursement Unit on August 10, 2005.