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**ABANDONMENT**

An individual who has duties or obligations that arise through contract, law, or the voluntary assumption of responsibility to provide care, supervision, or services to a vulnerable adult and who unreasonably deserts or withdraws their duties or obligations to the vulnerable adult, resulting in serious harm or serious risk of harm to that vulnerable adult.

**ABUSE**

Harm or threatened harm to an adult's health or welfare caused by another person.

**ACP**

Acronym for the adult community placement program.

**ACTIVITIES OF  
DAILY LIVING**

Activities that all people generally do habitually and universally, examples include:

- Eating.
- Toileting.
- Bathing.
- Grooming.
- Dressing.
- Transferring.
- Mobility.

**ADULT IN NEED OF  
PROTECTIVE  
SERVICES**

A vulnerable person not less than 18 years of age who is suspected of being or believed to be abused, neglected, or exploited.

**ASAP**

Acronym for Adult Services Authorized Payments electronic system.

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**ASSISTIVE  
TECHNOLOGY**

Items which assist a person with functional limitations to complete a paper holder, a reacher, or grabber, a lift chair, a hooyer lift, etc.

**AUTHORIZED  
REPRESENTATIVE**

An individual specifically designated by the client to act on his behalf.

**CAREGIVER**

An individual who directly cares for or has physical custody of a vulnerable adult.

**CHAMPS**

Acronym for the Community Health Automated Medicaid Processing System. The electronic system for Medicaid provider encounters.

**CLEAR AND  
CONVINCING  
EVIDENCE**

This is the level of proof required in a court of law. The trier of fact must be persuaded by the evidence that it is highly probable that the allegations or claim is true. This is a heavier burden than the preponderance of evidence but less than beyond a reasonable doubt.

**COMPETENCY**

Competency for APS, competency is the mental ability to understand the general effects/results of a transaction, document, or action.

**Note:** Only the legal system, with the assistance of medical documentation, can make a legal determination of a person's competency.

**COMPLAINT**

An allegation, referral, report, or other communication which contains information about known or suspected abuse, neglect, or exploitation to vulnerable adults.

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**COMPREHENSIVE  
ASSESSMENT**

The gathering of detailed information by the worker in the areas of environment, physical, cognitive, social, and emotional functioning which appraises an individual in objective terms and systematically points out service needs.

**CONSERVATOR**

A conservator is a person or other entity appointed by the Probate Court to exercise power over the property and affairs of a person when it has been determined that person is unable to manage their own property or affairs effectively because of such reasons as mental illness, mental deficiency, physical illness or disability, chronic use of drugs, or chronic intoxication.

**EMOTIONAL OR  
PSYCHOLOGICAL  
ABUSE**

Unreasonable verbal or nonverbal behaviors or any other unreasonable conduct that inflicts unwarranted anguish, mental pain, fear, or distress of a vulnerable adult that includes, but is not limited to, the use of threats, insults, harassment, humiliation, intimidation, denial of opportunities for social interaction or communication with others, harm or threatened harm to the vulnerable adult's property or pets, other means or actions that confuse, frighten, or isolate a vulnerable adult.

**EXPLOITATION**

An action that involves the misuse of an adult's funds, property, or personal dignity by another person. (1982 P.A. 519 Sec. 11 (d))

**FUNCTIONAL  
LIMITATION**

The extent to which a person is physically incapable of performing activities essential for self and home care.

**HOME HELP**

Home Help services is a program administered by Michigan Department of Health and Human Services (MDHHS). The program provides funding for qualified individuals to hire someone to assist them with their daily activities. It is designed to support individuals

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who wish to live independently in their home rather than live in an adult foster care home, home for the aged, or nursing facility.

*Related Terms: ILS*

## HOSPICE

Services provided to meet the physical, psychological, social, and spiritual needs of terminally ill patients. Hospice care focuses on pain control, comfort, and emotional support for the dying person and his family.

## ILS

The acronym for the Independent Living Services program.

*Related Terms: Home Help*

## INDEPENDENT LIVING ARRANGEMENTS

- **Alone** - Individual or married couple, with or without minor children, in a separate and self-contained residential unit occupied by no other person.
- **Joint** - Individual or married couple living as a member of a group/family/commune, having essentially full access to the entire living unit.

## INTERVENTION

Action taken on behalf of an individual to minimize harm and vulnerability.

## INSTRUMENTAL ACTIVITIES OF DAILY LIVING

Activities that concern a person's ability to adapt to or function in his environment. Examples include:

- Taking medication.
- Meal preparation/cleanup.
- Shopping.
- Laundry.
- Light housework.

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**JOINT POLICY DEVELOPMENT**

Joint policy development covers Home Help services and Adult Community Placement program policies.

**LEGAL DEPENDENT**

The ineligible child(ren) under age 18 of the eligible recipient.

**MEDICAL AID**

Medical services for Refugee Assistance and Repatriate program recipients in the same amount, duration, and scope as Medicaid.

**MEDICALLY STABLE**

A care plan that does not require constant adjustments and the daily attendance of a physician.

**MIAIMS**

Acronym for Michigan Adult Integrated Management System. The automated electronic system all adult services programs and activities are recorded on.

**MODERATE IMPAIRMENT**

When the degree of functional limitation in an ADL is such that the individual can perform the activity only with direct physical assistance from another person. This level of function is indicated by a three (3) on the functional assessment.

**NEGLECT**

Harm to an adult's health or welfare caused by the inability of the adult to respond to a harmful situation or by the conduct of a person who assumes responsibility for a significant aspect of the adult's health or welfare. Neglect includes the failure to provide adequate food, clothing, shelter, or medical care.

A person shall not be considered to be abused, neglected, or in need of emergency or protective services for the sole reason that the person is receiving or relying upon treatment by spiritual means through prayer alone in accordance with the tenets and practices of a recognized church or religious denomination, and this act shall not require any medical care or treatment in contravention of the

stated or implied objection of that person. (1982 P.A. 519 Sec. 11 (e))

### **NECESSARY SERVICES**

Those services, activities, or equipment directly related to improving the physical level of the customer's functioning, economic independence, or safety as documented in the services plan.

### **PHYSICAL ABUSE**

The use of non-accidental contact that results in bodily injury, physical pain, or suffering. Physical abuse may include, but is not limited to, any of the following: beating, slapping, bruising, burning, poisoning, choking, or any restraint and confinement that is not immediately necessary to prevent serious physical harm to self or others or that is used for the purpose of punishment, humiliation, or the convenience of caregivers.

### **PHYSICAL DANGER**

A situation, whether caused by self or others, which appears likely to result in harm to the adult's physical well-being, health, or safety.

### **PHYSICALLY DISABLED**

The state of being functionally limited in the type or amount of activities that a person would normally be expected to perform. The functional limitation is due to a chronic health condition which is physical in nature.

### **PLENARY GUARDIAN**

A guardian of a developmentally disabled person who possess the legal rights and powers of full guardian of the person, the estate or both.

### **PROTECTIVE SERVICES**

Includes, but is not limited to, remedial, social, legal, health, mental health, and referral services provided in response to a report of

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alleged harm or threatened harm because of abuse, neglect, or exploitation. (1982 P.A. 519 Sec. 11 (f))

**RECIPIENT RIGHTS  
ADVISOR (RRA)**

This person is responsible to investigate the allegations of abuse, neglect, or other violations of the rights of recipients of the services of mental health settings not operated by Department of Health and Human Services.

**RECIPIENT RIGHTS  
OFFICER (RRO)**

This person is responsible to investigate the allegations of abuse, neglect, or other violations of the rights of recipients of Community Mental Health (CMH) services.

**RELATIVE**

A parent including step or grand, sibling, niece, nephew, aunt, uncle, and/or cousin.

**RESPONSIBLE  
RELATIVE**

- A person's spouse.
- A parent of an unmarried child under age 18.

**ROOM/BOARD**

Individual living in a building or residential unit with other persons but having only limited access to the entire unit as determined by a room/board agreement. Room and board situation is when, in exchange for a fee, a person is provided with a place to live and meals.

**SAFE AND STABLE  
LIVING SITUATION**

A situation in which the adult is not in any immediate threat to life, health, or welfare from self or others, and there is reason to believe this status will continue in the foreseeable future.

**SELF-NEGLECT**

A vulnerable adult's refusal of or inability to understand the necessity of and/or arrange for care, goods, or services essential to maintain their health, safety or welfare and prevent harm or an

unreasonable risk of harm. Self-neglect includes, but is not limited to, the refusal or inability of the vulnerable adult to obtain goods or services reasonably necessary to maintain physical health, mental health, or emotional well-being, general safety, or managing one's financial assets and obligations. Self-neglect does not include either of the following:

- The vulnerable adult refuses medical care or treatment based on a previously executed declaration, do-not resuscitate order under a power of attorney for health care, or as otherwise authorized by law.
- The vulnerable adult receives or relies on treatment by spiritual means through the tenets and practices of a recognized church or religious denomination's beliefs.

## **SERVICE ANIMAL**

An animal professionally trained and certified to assist a disabled person to meet specific personal care needs or to engage in daily activities.

## **SEXUAL ABUSE**

Any unwanted sexual contact, exposure, behavior, or conduct. Sexual abuse includes but is not limited to, sexual exploitation, sexual coercion, sexual harassment, unwanted exposure to sexually explicit material or language, or unwanted sexual photographing, filming, or depiction. It shall not be considered sexual abuse if the contact, exposure, behavior, or conduct is for the purpose of providing routine or necessary care to the vulnerable adult.

## **SIGMA**

Acronym for Statewide Integrated Governmental Management Applications. SIGMA is the State of Michigan's accounting system.

## **SUBSTANTIATED COMPLAINT**

A situation in which the worker determines the subject of the complaint is an adult who is at risk of harm due to abuse, neglect, or exploitation and also is vulnerable.



**TOTAL IMPAIRMENT**

When the degree of functional limitation in an ADL is such that the individual cannot perform the activity at all, even with human help. This level of function is indicated by a five (5) on the functional assessment.

**UNSUBSTANTIATED COMPLAINT**

A situation in which the worker determines the subject of the complaint is an adult who is either not in danger of any harm or not vulnerable, or that the referral is one which is inappropriate for the APS program.

**VULNERABLE**

A condition in which an adult is unable to protect himself or herself from abuse, neglect, or exploitation because of a mental or physical impairment or because of advanced age.

**VENDOR**

The term used to describe any party receiving a PDS payment. Vendors may include a wide range of individual professionals or businesses.