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**POLICY****Family Independence Program (FIP), State Disability Assistance (SDA), Refugee Cash Assistance (RCA), Medicaid (MA), Child Development and Care (CDC), Food Assistance (FAP), and State SSI Payment (SSP)**

To be eligible, a person must be a Michigan resident. Bridges uses the requirements in the Residence section in this item to determine if a person is a Michigan resident.

See [BAM 110, Application Filing and Registration](#), Where to Apply/Process Applications.

**Medicaid Only**

Bridges uses the requirements in the *Institutionalized Persons* section in this item when the fiscal group consists of **only** a person in, or expected to be in, an institution the entire calendar month being evaluated and certified.

In all other situations, it uses the requirements in the *Residence* section in this item, based on circumstances for the calendar month being evaluated and certified.

**RESIDENCE****FIP, SDA**

A person is a resident if **all** of the following apply:

- Is not receiving assistance from another state.
- Is living in Michigan, except for a temporary absence.
- Intends to remain in the state permanently or indefinitely.

**CDC and FAP**

A person is considered a resident while living in Michigan for any purpose **other than a vacation**, even if there is no intent to remain in the state permanently or indefinitely. Eligible persons may include:

- Persons who entered the state with a job commitment or to seek employment; and
- Students (for FAP **only**, this includes students living at home during a school break.)

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## Medicaid

A Michigan resident is an individual who is living in Michigan except for a temporary absence.

Residency continues for an individual who is temporarily absent from Michigan or intends to return to Michigan when the purpose of the absence has been accomplished.

**Example:** Individuals who spend the winter months in a warmer climate and return to their home in the spring. They remain MI residents during the winter months.

**Example:** College students who attend school out of state but return home during semester breaks or for the summer can remain MI residents.

## State SSI Payment (SSP)

Interface coding received from the Social Security Administration (SSA) validates Michigan residency on a month-by-month basis.

## HOMELESS PERSONS

FIP, SDA, RCA,  
MA, and FAP

A **homeless person** is an individual who lacks a fixed and regular night-time dwelling **or** whose temporary night time dwelling is one of the following:

- Supervised private or public shelter for the homeless.
- Halfway house or similar facility to accommodate persons released from institutions.
- Home of another person.
- Place not designed or ordinarily used as a dwelling (for example, a building entrance or hallway, bus station, park, campsite, vehicle).

Lack of a permanent dwelling or fixed mailing address does not affect an individual's state residence status. Assistance cannot be denied **solely** because the individual has no permanent dwelling or fixed address.

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### All Programs

Use the local office address or another location agreeable to the individual as the mailing address in Bridges. Do not designate a temporary mailing address as the individual's physical address.

**Note:** The local office mailing address is for MDHHS mail only and if not collected, should be shredded after 90 days. Any mail or packages **not** for or from the department should be immediately returned to the sender. Attempted package deliveries should be refused.

### CDC Only

Homeless policy can be found in [BEM 703, CDC Program Requirements](#).

## INSTITUTIONALIZED PERSONS

### FIP, SDA, and Medicaid

An **institution** is an establishment that furnishes food, shelter and some treatment or services to more than three people unrelated to the proprietor. For SDA clients, this also includes group living facilities; see [BEM 615, Group Living Facilities](#).

### Medicaid Only

In this section only, **institution** includes an out-of-state foster care home licensed by that state that provides food, shelter and supportive services to at least **one** person unrelated to the proprietor.

## OUT-OF-STATE PLACEMENTS

### FIP and SDA

Incompetent adults and dependent children are sometimes placed in another state by a person or agency legally responsible for their care. The individual remains a Michigan resident **unless** the move is to establish a permanent out-of-state home.

**Note:** An incompetent adult or dependent child placed in Michigan from another state is not a Michigan resident **unless** the move is to establish a permanent home in Michigan.

**Medicaid Only**

An individual is a Michigan resident if placed in an out-of-state institution by a Michigan agency (for example, MDHHS, juvenile court). An individual is not a Michigan resident if placed in a Michigan institution by another state's agency.

**DETERMINATION OF CAPABILITY****Medicaid Only**

If the individual is institutionalized, first determine whether they are capable or incapable of indicating their intent to remain in the state.

**Exception:** This does not apply to out-of-state placements (see above) **or** to unmarried persons under age 18.

Consider an individual capable of indicating intent **unless** one of the following factors is documented:

- IQ under 50.
- Mental age under 8.
- Judgment of incompetence by a court.
- In a psychiatric facility by court order.
- Determined incapable by the medical review team.

**CAPABLE PERSONS AT LEAST AGE 18 OR MARRIED****Medicaid Only**

An institutionalized, capable individual at least age 18 or married has Michigan residence **if** the individual lives in Michigan **and** intends to remain in the state permanently or indefinitely.

**Exception:** An individual remains a Michigan resident if the individual:

- Is currently in an out-of-state LTC facility, **and**
- Was a Michigan resident immediately prior to entering the LTC facility.

**Note:** A Michigan resident who voluntarily enters an out-of-state long-term care facility on or after October 1, 2007 is not considered a Michigan resident for Medicaid purposes.

**UNDER AGE 18 AND  
UNMARRIED; OR  
INCAPABLE  
BEFORE AGE 21****Medicaid Only**

An individual who (1) is under age 18 and unmarried, or (2) became incapable of indicating intent before age 21, has Michigan residence in **any** of the following circumstances:

- One of their legal parents lives in Michigan **or** did so at the time of the institutional placement.
- Parental rights of the parents were terminated; the court appointed a legal guardian for the individual; and the guardian lives in Michigan **or** did so at the time of the institutional placement.
- They were abandoned by their parents **and** do not have a court-appointed legal guardian, **but** an individual who lives in Michigan completed the most recent application for them.

**INCAPABLE AT OR  
AFTER AGE 21****Medicaid Only**

An institutionalized individual who became incapable at or after age 21 has Michigan residence **if** physically present in Michigan and not placed by an out-of-state agency.

**Note:** A Michigan resident who voluntarily enters an out-of-state long-term care facility on or after October 1, 2007 is not considered a Michigan resident for Medicaid purposes.

**VERIFICATION  
REQUIREMENTS**

Record the verification source in Bridges for all items below that have a verification source field. Bridges will list them on a DHS-3503, Verification Checklist, if they are not verified or if the verification source is not valid for the program(s) on the case.

**Assistance from  
Another State****FIP and SDA only**

Verify receipt of assistance from another state; see [BEM 222, Concurrent Receipt of Benefits](#).

**Address****FIP, SDA, CDC**

Verify the individual's address, unless homeless.

**FAP only**

Verify that the individual lives in the area your office serves. However, do not deny benefits to an individual with no permanent address (such as a new arrival, migrant, homeless) **solely** for lack of a verified address. The lack of this verification and reason for it must be documented.

**Intent to Remain in  
Michigan****FIP and SDA**

Accept an individual's statement of intent to remain in Michigan **unless** the statement is inconsistent or conflicts with known facts.

**Intent to Return to  
Michigan****FIP and SDA**

If an individual is temporarily absent from Michigan, verify the intent to return; see **verification sources** in this item.

**Job Commitment/  
Seeking  
Employment****CDC only**

Accept an individual's statement of entering the state with a job commitment or to seek employment **unless** it is inconsistent or conflicts with known facts.

**Incapability to Indicate Intent****Medicaid Only**

Verify an institutionalized individual's incapability to indicate intent **unless** they are:

- An out-of-state placement, as defined in this item, **or**
- Under age 18 and unmarried.

**VERIFICATION SOURCES****Address****FIP, SDA, FAP and CDC**

- Driver's license.
- Other ID which provides a name **and** address.
- Mortgage or rent receipt.
- Lease agreement.
- Homeowner/rental insurance.
- Property taxes.
- Utility bill/internet bill/trash bill.
- The DHS-4578, Child Care Education Verification, form or the DHS-3380, Verification of Student Information, completed by the school.
- Collateral contact with a person who knows the individual's living arrangement.

**FAP only**

**Exception:** Verification of residence is not needed for categorically eligible groups; see [BEM 213, Categorical Eligibility](#).

**Medicaid Only**

Verification of residence is not needed.

**State SSI Payment (SSP)**

SDX interface as well as SOLQ, display the State Code under the heading State and County Jurisdiction. The code for the State of Michigan is 23.

### **Intent to Return to Michigan**

#### **FIP and SDA**

- Evidence that rent, property taxes, utilities or house payments in Michigan are being paid.
- Evidence that a local job is being held for the individual.
- Evidence that the reason for the absence implies intent to remain a Michigan resident.

### **Incapability to Indicate Intent**

#### **Medicaid Only**

- Medical evidence of an IQ under 50 or mental age under 8. Use a DHS-49D, Psychiatric Examination Report, or other professional medical certification.
- Legal evidence of a court judgment of incompetence or court-ordered placement in a psychiatric facility. Use copies of court documents or other official legal evidence.
- Follow the procedures in [BAM 815, Medical Determination and Disability Determination Service \(DDS\)](#), to obtain medical evidence or make a referral to the medical review team.

## **LEGAL BASE**

### **FIP**

42 USC 602(a) (1) (A) (i)  
MCL 400.32  
Annual Appropriations Act

### **MA**

42 CFR 435.403  
Section 11005 of P.L. 99-570  
Social Security Act, Sections 1902(a) (48), 1902(b)(2)  
MCL 400.32

The Patient Protection and Affordable Care Act (Pub. L. 111-148) and the Health Care and Education Reconciliation Act (Pub. L. 111-152).

**FAP**

7 CFR 273.2 (f)(1)(vi), .3  
7 CFR 271.2  
7 U.S.C. 2012(m)

**SDA**

DHS Annual Appropriations Act  
Mich Admin Code, R 400.3151 – 400.3180

**CDC**

The Child Care and Development Block Grant (CCDBG) Act (42 USC § 9858 et seq.), as amended by the CCDBG Act of 2014 (Pub. L. 113-186).  
45 CFR Parts 98 and 99.  
Social Security Act, as amended 2016.