OVERVIEW

Home Help services are available if the client meets all eligibility requirements. The Adult Services Worker (ASW) may open a Home Help case with supportive services methodology to assist the client in applying for Medicaid (MA).

Home Help services payments cannot be authorized prior to establishing Medicaid eligibility and completing an in-person face-to-face home assessment with the client. Once MA eligibility has been established, the case service methodology **must** be changed to case management.

Requirements

Home Help eligibility requirements include **all** the following:

- Medicaid eligibility.
- Appropriate program enrollment type (PET) code.
- Certification of medical need.
- Need for service, based on a complete comprehensive assessment indicating a functional limitation of level 3 or greater for at least one activity of daily living (ADL).

Medicaid Eligibility

The client may be eligible for Medicaid (MA) when either all requirements for Medicaid eligibility have been met, or the Medicaid deductible obligation has been met.

The client must have a scope of coverage of either:

- 1F or 2F.
- 1D or 1K (Freedom to Work).
- 1T (Healthy Kids Expansion).
- 3G (Healthy Michigan Plan).
- 7W (MI Child).
- 8L (Flint).

Clients with a scope of coverage 20, 2C, or 2B are **not** eligible for Medicaid until they have met their MA deductible obligation.

Note: A change in the scope of coverage in Bridges will generate a system tickler in the Michigan Adult Integrated Management System (MiAIMS) for active services cases.

Medicaid Personal Care Option

Clients who have a Medicaid deductible, and need Home Help personal care services, may become eligible for MA under the Medicaid personal care option (PCO).

Discuss this option with the client and coordinate implementation with the client's eligibility specialist.

Conditions of eligibility:

- The client meets all Medicaid eligibility factors except income.
- A Home Help case is open.
- The client is eligible for personal care services.
- The cost of personal care services is **more** than the MA excess income amount.

If **all** the above conditions have been satisfied, the client has met the MA deductible requirements. The adult services worker can apply the personal care option in MiAIMS. The deductible amount is found by clicking the *Check MA/PET* button in MiAIMS. When processing a payment for a client using the personal care option, it is important to remember to enter the deductible amount on the Payment Detail screen when authorizing the payment in MiAIMS so that the deductible amount is subtracted from the Home Help payment.

Use the appropriate services approval notice, to notify the client of Home Help services approval when MA eligibility is met through this option. The notice must inform the client that the Home Help payment will be reduced by the deductible amount, and that the client is responsible for paying the provider the MA deductible amount each month. See ASM 150, Notification of Eligibility Determination for services approval notices.

Do **not** close a case eligible for MA based on this policy option if the client does not pay the provider. It has already been ensured that MA funds will not be used to pay the client’s deductible liability. The payment for these expenses is the responsibility of the client.

Changes in the client’s deductible amount will generate a system tickler from Bridges to MiAIMS.

MA eligibility under this option **cannot** continue if the cost of personal care becomes **equal to or less than** the MA excess income amount.

Note: See Bridges Eligibility Manual (BEM) 545, Exhibit II, regarding the Medicaid personal care option.

Appropriate Program Enrollment Type Code

The program enrollment type (PET) code will indicate if the client is enrolled in other personal care programs. The PET information can be found in MiAIMS by clicking the *Check MA/PET button*; see ASM 125, Coordination with Other Services, for a list of PET codes.

Certification of Medical Need

Medical needs are certified using the MDHHS-6200, Adult Services Medical Needs Certification form or the DHS-54-A, Medical Needs form, and must be completed by a Medicaid enrolled medical professional. The medical professional must hold one of the following professional licenses:

- Physician (M.D. or D.O.).
- Physician Assistant.
- Nurse practitioner.
- Occupational therapist.
- Physical therapist.
- Clinical Nurse Specialist.

The Veterans Administration 10-10M, Medical Certificate is also acceptable when completed by a VA medical provider; see ASM 115, Adult Services Requirements.

Need for Service

The adult services worker (ASW) is responsible for determining the necessity and level of need for Home Help services based on all of the following:

- Client choice.
- Medical needs certification completed by a Medicaid enrolled medical professional.
- A completed MDHHS-5534, Adult Services Comprehensive Assessment. An individual must be assessed with at least one

activity of daily living (ADL) at a level 3 or greater to be eligible to receive Home Help services.

Note: If the assessment determines a need for an ADL at a level 3 or greater but these services are not paid for by the department, the individual would be eligible to receive IADL services if assessed at a level 3 or greater.

Example: Ms. Smith is assessed at a level 4 for bathing. However, she refuses to receive assistance, or her daughter agrees to assist her at no charge. Ms. Smith would be eligible to receive assistance with IADLs if the assessment determines a need at a level 3 or greater.

Note: If an individual uses adaptive equipment to assist with an ADL, and without the use of this equipment the person would require hands-on care, the individual must be ranked a level 3 or greater on the functional assessment. This individual would be eligible to receive Home Help services.

Example: Mr. Jones utilizes a transfer bench to get in and out of the bathtub, which allows him to bathe himself without the hands-on assistance of another. The ASW must rank Mr. Jones a 3 or greater under the functional assessment. Mr. Jones would be eligible to receive Home Help services.

Assistive technology includes such items as walkers, wheelchairs, canes, hand reachers, lift chairs, bath benches, grab bars, and handheld showers. For more information, see ASM 120, Adult Services Comprehensive Assessment.

REFERENCES

See ASM 115, Adult Services Requirements.

See ASM 120, Adult Services Comprehensive Assessment.

See ASM 125, Coordination with Other Services.

See ASM 150, Notification of Eligibility Determination.

See Bridges Eligibility Manual (BEM) 545, Exhibit II.

CONTACT

For questions contact MDHHS-Home-Help-Policy@michigan.gov.