

## HOME HELP PROVIDER PAYMENT SCHEDULE

### Introduction

Services for the Home Help program are paid once a month. Individual Home Help caregivers are required to submit an Electronic Services Verification (ESV) or Paper Services Verification (PSV) into the Community Health Automated Medicaid Processing System (CHAMPS) to receive payment. Receipt of payment is based on the date an ESV is submitted in CHAMPS, or a PSV is received by the Michigan Department of Health and Human Services (MDHHS).

Tasks can be entered and submitted in CHAMPS for ESVs the day services are provided or entered and submitted for the entire month on the last day of the month. PSVs must be received by MDHHS starting the first day of the following month services were provided. PSVs for future months are not acceptable.

### Service Verification Received/Submitted

ESV/PSVs must be submitted or received by Friday at 1 p.m. ESVs not submitted in CHAMPS or PSVs not received by MDHHS by Friday at 1p.m. will not pay until the next pay period.

The estimated warrant delivery date for ESV/PSVs submitted or received **after** 1 p.m. on Friday, January 2, 2026, is January 16, 2026.

### Estimated Warrant Delivery Date

The approximate date a warrant will be delivered, if ESV/PSV is received before 1 p.m. on a Friday. Warrants may be delayed due to holidays.

Service Verification Received/Submitted	Estimated Warrant Delivery Date
January 1 - 2	01/09/2026
January 3 - 9	01/16/2026
January 10 - 16	01/23/2026
January 17 - 23	01/30/2026
January 24 - 30	02/06/2026
January 31 - February 6	02/13/2026
February 7 - 13	02/20/2026
February 14 - 20	02/27/2026
February 21 - 27	03/06/2026

Service Verification Received/Submitted	Estimated Warrant Delivery Date
February 28 - March 6	03/13/2026
March 7 - 13	03/20/2026
March 14 - 20	03/27/2026
March 21 - 27	04/03/2026
March 28 - April 3	04/10/2026
April 4 - 10	04/17/2026
April 11 - 17	04/24/2026
April 18 - 24	05/01/2026
April 25 - May 1	05/08/2026
May 2 - 8	05/15/2026
May 9 - 15	05/22/2026
May 16 - 22	05/29/2026
May 23 - 29	06/05/2026
May 30 - June 5	06/12/2026
June 6- 14	06/22/2026
June 15 - 19	06/26/2026
June 20 - 26	07/06/2026
June 25 - July 3	07/10/2026
July 4 - 10	07/17/2026
July 11 - 17	07/24/2026
July 18 - 24	07/31/2026
July 25 - 31	08/07/2026
August 1 - 7	08/14/2026
August 8 - 14	08/21/2026
August 15 - 21	08/28/2026
August 22 - 28	09/04/2026
August 29 - September 4	09/11/2026
September 5 - 11	09/18/2026

Service Verification Received/Submitted	Estimated Warrant Delivery Date
September 12 - 18	09/25/2026
September 19 - 22	09/29/2026
September 23 - October 2	10/09/2026
October 3 - 9	10/16/2026
October 10 - 16	10/23/2026
October 17 - 23	10/30/2026
October 24 - 30	11/06/2026
October 31 - November 6	11/16/2026
November 7 - 13	11/20/2026
November 14 - 18	11/25/2026
November 19- 27	12/04/2026
November 28 - December 4	12/11/2026
December 5 - 11	12/18/2026
December 12 - 16	12/23/2026
December 17 - 21	12/30/2026
December 22 - January 1	01/08/2027

### ADULT SERVICES AUTHORIZATION DEADLINE SCHEDULE CALENDAR YEAR 2026

An ESV or PSV cannot be generated in CHAMPS until an authorization is entered into MiAIMS. Therefore, adult services workers should enter the authorization in MiAIMS no later than the Thursday that falls in the last full week of the month or as soon as possible.

Service Month Worked	Adult Services Payment Authorization Deadline
January	01/29/2026
February	02/26/2026
March	03/26/2026
April	04/30/2026

<b>Service Month Worked</b>	<b>Adult Services Payment Authorization Deadline</b>
May	05/28/2026
June	06/25/2026
July	07/30/2026
August	08/27/2026
September	09/24/2026
October	10/29/2026
November	11/24/2026
December	12/30/2026